MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: JESSE GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 800 247

FOR ALLOWANCES FOR THE MONTH OF: APRIL '17

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
4/4	6.00pm	8.30pm	TOWN HALL	LICENSING PANEL		25		
18/4	6.30pm	9.00pm	TOWN HALL	HIGHWAYS O/S PANEL		25		
~~19/4~~	~~6.00pm~~	~~8.30pm~~	~~TOWN HALL~~	~~CULTURE & COM O/S PANEL~~		~~25~~		
24/4	10.00AM	1.00pm	TOWN HALL	LICENSING SUB PANEL		25		
24/4	3.00pm	5.00pm	TVAC	TRUSTEES MEETING		4		
26/4	7.00pm	9.30pm	WINDSOR GUILD HALL	WINDSOR URBAN PLANNING		4		
					SUB TOTAL	83 ~~108~~		
						83		
					TOTALS CLAIMED	~~108~~		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*

*Please delete as appropriate

Signature of Member: [redacted]

Date: 30-4-17

For Office Use Only					
Democratic Services:	Authorised for Payment: [redacted]		Date: 6/7/17		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st 25th OF EACH MONTH

CLAIM BY COUNCILLOR: JESSE GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 247

FOR ALLOWANCES FOR THE MONTH OF: MAY '17

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
2/5	7.00pm	8.00pm	Windsor Guildhall	~~Windsor~~ AND District CCTV Cameras	Craig Miller	4		
9/5	10.00 AM	12.00	Town Hall	Licensing Sub Panel		25		
~~23/5~~	~~7.30pm~~	~~9.30pm~~	Town Hall	Council Meeting		~~25~~		
24/5	7.00pm	9.00pm	Windsor Guildhall	Windsor Urban Planning		4		
					SUB TOTAL	~~58~~ 33		
						33		
					TOTALS CLAIMED	~~58~~		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*

*Please delete as appropriate

Signature of Member: [redacted]

Date: 27-6-17

For Office Use Only					
Democratic Services:	Authorised for Payment [redacted]				
Payroll:	Input by:	Date:	Date: 6/7/17		
			Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: JESSE GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 800 247

FOR ALLOWANCES FOR THE MONTH OF: JUNE '17

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
9/6	4.30pm	6.00pm	Town Hall	All Member Training BLP		25		
19/6	11.15am	1.30pm	Windsor Guildhall	Licensing Sub Panel		4		
19/6	7.00pm	9.30pm	Town Hall	Extra Ordinary Council		25		
21/6	7.00pm	9.30pm	Windsor Guildhall	Windsor Urban Planning Meeting		4		
27/6	7.30pm		Town Hall	Council Meeting		25		
28/6	10.00am		Town Hall	Licensing Sub Panel		25		
					SUB TOTAL	108		
					TOTALS CLAIMED			

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*

*Please delete as appropriate

Signature of Member: [redacted]

Date: 30-6-17

For Office Use Only					
Democratic Services:	Authorised for Payment [redacted]		Date: 6/7/17		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: JESSE GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): 247

FOR ALLOWANCES FOR THE MONTH OF: JULY '17

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR	PUBLIC TRANSPORT (Receipts must be attached)	
						Mileage	£	p
7/7	10.00 AM	12.00 AM	ETON TOWN COUNCIL	LICENSE SUB PANEL		5		
19/7	6.15PM	9.30PM	WINDSOR GUILDHALL	URBAN WINDSOR PLANNING PANEL		5		
20/7	6.30PM	8.30PM	TOWN HALL	HIGHWAYS O/S PANEL		25		
25/7	7.30PM	10.30PM	WINDSOR ~~COUNTY~~ HALL	COUNCIL MEETING		5		
					SUB TOTAL			
				Less any amount claimed/received from any other Authority/Body.				
					TOTALS CLAIMED	35		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / ~~NO~~* (NO circled)

*Please delete as appropriate

Signature of Member: [redacted] ....

Date: 31-7-17

For Office Use Only				
Democratic Services:	Authorised for Payment: [redacted]		Date: 12/9/17	
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: J. GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 800 247

FOR ALLOWANCES FOR THE MONTH OF: AUGUST '17

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
11/7	10.00AM	1.00PM	TOWN HALL	APPEAL HOME TO SCHOOL TRANSPORT		25		
16/7	6.15PM	9.30PM	WINDSOR GUILDHALL	WINDSOR URBAN PLANNING		4		
21/7	3.00PM	4.30PM	TVRC ETON	TRUSTEES MEETING		4		
23/7	7.00PM	9.30PM	TOWN HALL	CRIME & DISORDER PANEL		25		
29/7	6.30PM	8.30PM	TOWN HALL	HIGHWAYS O/S PANEL		25		
31/7	6.00PM	9.30PM	TOWN HALL	CULTURE & COMMUNITIES O/S PANEL		25		
					SUB TOTAL			
				Less any amount claimed/received from any other Authority/Body.				
					TOTALS CLAIMED	108		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED (YES) / NO*

*Please delete as appropriate

Signature of Member [redacted] ....

Date 31/7/17

For Office Use Only				
Democratic Services:	Authorised for Payment [redacted]		Date: 12/9/17	
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: J. GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 800247

FOR ALLOWANCES FOR THE MONTH OF: SEPT 17

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
11/9	11.30 AM	12.30PM	(WINDSOR) ARTHUR ROAD	SITE VISIT	PLANNING	4		
12/9	6.30PM	8.30PM	GUILDHALL	TOURIST DEVELOPMENT FORUM		4		
13/9	6.15PM	9.30PM	GUILDHALL	WINDSOR URBAN PANEL		4		
28/9	2.00PM	5.00PM	TOWN HALL	LICENSING SUB PANEL		25		
					SUB TOTAL			
					TOTALS CLAIMED	37		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

VAT RECEIPT ATTACHED YES / NO*

*Please delete as appropriate

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: [redacted]

Date: 30-9-17

For Office Use Only					
Democratic Services:	Authorised for Payment [redacted]		Date: 14/12/17		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: J. GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 800-247

FOR ALLOWANCES FOR THE MONTH OF: OCT '17

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Milenge	PUBLIC TRANSPORT (Receipts must be attached) £	p
2/10	6.00PM	8.30PM	TOWN HALL	FLOOD LIAISON GROUP		25		
5/10	6.00PM	9.00PM	TOWN HALL	CRIME & DISORDER PANEL		25		
30/10	7.30PM	11.00PM	TOWN HALL	E ORDINARY COUNCIL MEETING		25		
					SUB TOTAL			
					TOTALS CLAIMED	75		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*

*Please delete as appropriate

Signature of Member: [redacted] Date 31-10-17

For Office Use Only					
Democratic Services:	Authorised for Payment: [redacted]		Date: 14/12/17		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: JESSE GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 800-247

FOR ALLOWANCES FOR THE MONTH OF: NOV '17

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIM	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPO (Receipts mus attached) £
8/11	6.15PM	8.15PM	GUILDHALL WINDSOR	PLANNING URBAN PANEL		4	
16/11	6.30PM	8.30PM	TOWN HALL	HIGHWAYS O/S MEETING		25	
30/11	6.30PM	9.00PM	LEGOLAND	TOURISM DEVELOPMENT BOARD		5	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

SUB TOTAL 34

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED 34

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*

*Please delete as appropriate

Signature of Member: [redacted] Date: 30-11-17

For Office Use Only					
Democratic Services:	Authorised for Payment [redacted]		Date:		
Payroll:	Input by:	Date: 5/1/18	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: JESSE GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 800-247

FOR ALLOWANCES FOR THE MONTH OF: DEC '17

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
4/12	2.00PM	3.30PM	WINDSOR GUILDHALL	WINDSOR OLD COURT MEET	MARK TAYLOR	4		
6/12	6.00PM	9.30PM	GUILDHALL	WINDSOR URBAN PANEL		4		
12/12	7.00PM	10.30PM	TOWN HALL	FULL COUNCIL		25		
					SUB TOTAL	33		
					TOTALS CLAIMED	33		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*

*Please delete as appropriate

Signature of Member: [redacted] Date 31-12-17

For Office Use Only					
Democratic Services:	Authorised for Payment [redacted]		Date:		
Payroll:	Input by:	Date: 5/1/18	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: JESSE GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 247-800

FOR ALLOWANCES FOR THE MONTH OF: JAN 18

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
5/1	10.00AM	12.00	TOWN HALL	CABINET PRIORTISATION SUB GROUP		25		
8/1	8.30AM	10.00AM	TOWN HALL	BLP MEETING	RUSSELL O'KEEFE	25		
9/1	9.00AM	10.30AM	TOWN HALL	PARKING FEES & CHARGES	ANDY JEFFS	25		
11/1	11.00AM	1.00PM	COUNTY HALL KINGSTON	RIVER THAMES SCHEME FUNDING GROUP	(SURREY LEADER)	54		
11/1	8.00AM	10.15AM	TOWN HALL	B.S.G MEETING		25		
15/1	5.00PM	6.30PM	TOWN HALL	A.S.B MEETING	DAVID SCOTT	25		
18/1	5.00PM	7.30PM	TOWN HALL	CABINET BRIEFING		25		
22/1	12.00	2.00PM	TOWN HALL	CONSTITUTION MEETING	ALISON ALEXANDER	25		
22/1	3.00PM	4.30PM	TVAC	TRUSTEES MEETING	KEVIN MIST	20		
22/1	5.00PM	6.15PM	TOWN HALL	MEETING WITH CHAMBER OF COMMERCE	ANDY JEFFS	20		
23/1	6.00PM		TOWN HALL	FLOOD LIAISON GROUP		25		
25/1	7.30PM	9.00PM	TOWN HALL	REGEN SUB COMMITTEE		25		
					SUB TOTAL			
					TOTALS CLAIMED			

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*

*Please delete as appropriate

Signature of Member: [redacted]

Date: 31-1-18

For Office Use Only					
Democratic Services:	Authorised for Payment [redacted]		Date: 7/3/18		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: JESSE GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 247 - 800

FOR ALLOWANCES FOR THE MONTH OF: [redacted] JAN

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIM		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPOR (Receipts must attached) £	
24/1	2.30PM	3.30PM	GUILDHALL WINDSOR	CABINET MEET WITH CHAMBER OF COMMERCE		5		
29/1	7.30PM	11.30PM	TOWN HALL	EXTRAORDINARY COUNCIL		25		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

SUB TOTAL

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*

*Please delete as appropriate

Signature of Member:..... [redacted] .....

Date. 31-1-18

For Office Use Only				
Democratic Services:	Authorised for Payment [redacted]		Date: 7/3/18	
Payroll:	Input by:	Date:	Batch No:	Checked by:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE ~~1st~~ 25th OF EACH MONTH

CLAIM BY COUNCILLOR: JESSE GREY

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 800 247

FOR ALLOWANCES FOR THE MONTH OF: FEB '18

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
5/2	5.00PM	6.30PM	TOWN HALL	CABINET BRIEFING		25		
8/2	6.30PM	8.30PM	TOWN HALL	CABINET BUDGET BRIEFING		25		
13/2	4.30PM	6.30PM	TOWN HALL	CONSTITION WORKING GROUP		25		
20/2	7.30PM	10.00PM	TOWN HALL	FULL COUNCIL		25		
22/2	6.00PM	8.00PM	WINDSOR GUILDHALL	CABINET		5		
26/2	7.00PM	9.00PM	TOWN HALL	AUDIT & PERFORMANCE PANEL		25		
27/2	6.00PM	9.00PM	TOWN HALL	LICENSING PANEL		25		
28/2	6.15PM	8.30PM	WINDSOR GUILDHALL	WINDSOR URBAN PLANNING		5		
					SUB TOTAL			
					TOTALS CLAIMED	160		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED: YES / NO*

*Please delete as appropriate

Signature of Member: [redacted]

Date 28-2-18

For Office Use Only					
Democratic Services:	Authorised for Payment: [redacted]		Date: 7/3/18		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date: